



2022 Star of Excellence Awards Guidelines

The Star of Excellence Awards is a biennial event which shines a spotlight on the best in the Wichita area's multi-family industry in over 20 different categories. This year's event will have a "Prom Night" theme, so dust off those suits and evening gowns and we look forward in having you join us in recognizing our outstanding members and their contributions to our industry.

WHERE TO BEGIN

If you would like to recognize an individual, team or community you can submit a nomination for them in the corresponding category. Nomination forms can be found by visiting the AAGW website at www.myaagw.com. The forms are then downloaded, filled out, then submitted by email. **The deadline to submit nominations is Tuesday, August 31st.**

The Star of Excellence Judging Committee will then notify the nominees of the recognition and inform them of the upcoming judging process and the steps they will need to take to accept the nomination.

Some awards may be judged by a secret shop, secret on-site visit, or surveys done on-site. Winners will be announced at the 2022 Star of Excellence Awards held on January 29th, 2022 at the Kansas Star Event Center Ballroom.

ELIGIBILITY

Any nominee must be a current member of the AAGW in good standing. If you are unsure if a property, company or individual is a current member, please contact the AAGW office beforehand.

NOMINATIONS

- **AAGW must receive all nominations and payment for nominations on or before August 31, 2021.** Nominations must be submitted via email using the official nomination form. Nomination forms can be found at www.myaagw.com. Please notify the AAGW office if you encounter any issues when completing the form.
- One nomination form must be completed for each individual, team, or community being nominated.
- Nomination forms must be filled out completely and emailed to aagwstar@gmail.com.
- **The fee to nominate in any category is \$20.00.** This fee is non-refundable unless it is determined that nominee is not a current member in good standing.
- In the event we do not have the minimum nominations for an award or we receive above our maximum, the AAGW may combine awards or break them down into smaller categories. This allows for a more balanced number of nominees and a more fair chance at winning.

NOMINATIONS (continued)

- Nominees may change positions, properties or companies after they are nominated. All nominees will be recognized as where they were at while they accepted the nomination. The Star of Excellence committee may disqualify any nominee during the process if they leave the industry or have a change in membership status for any reason.

JUDGING

- All nominee will be judged by an unbiased panel of judges. AAGW recruits apartment industry professionals from across the country to judge the nominee submissions. Third party companies will be used for any on-site judging that occurs.
- Nominees will be contacted after the call for nominations has ended on August 31st. At that time they will be instructed on how to proceed with accepting the nomination and materials they are required to submit for judging.
- Judging results will be kept confidential. Winners will be announced during the Star of Excellence Awards on Saturday, January 29th, 2022 at the Kansas Star Event Center Ballroom.

AWARD CATEGORIES

SUPPLIER CATEGORIES

Best Supplier Supporting Staff Member

Individuals who either work at a supplier member's office or out in the field in a non-sales role.

Judging Process: Awards Packet Submission

Best Supplier Representative

They are the faces of their company to their customers, they are the main contacts for sales and service.

Judging Process: Awards Packet Submission

Best Supplier Company

Judging Process: Awards Packet Submission

APARTMENT INDIVIDUAL CATEGORIES

Best Maintenance Technician

On-site maintenance professionals in a non-supervisory role.

Judging Process: Awards Packet Submission, Survey

Best Maintenance Rookie

On-site maintenance professionals in a non-supervisory role who are new to the industry.

Judging Process: Awards Packet Submission, Survey

Best Maintenance Supervisor

Lead maintenance professionals in a supervisory role. May be responsible for single or multiple properties.

Judging Process: Awards Packet Submission

Best Leasing Professional

Judging Process: Awards Packet Submission, Secret Shop

Best Leasing Professional Rookie

Leasing professionals who are new to the industry.

Judging Process: Awards Packet Submission, Secret Shop

Best Supporting Staff Member

On-site office staff who do not fall under Leasing Professional or Manager categories such as an Assistant Manager.

Judging Process: Awards Packet Submission

Best Property Manager

Judging Process: Awards Packet Submission

Best Regional Manager

Supervisors who are responsible for multiple properties.

Judging Process: Awards Packet Submission

Best Management Supporting Staff Member

Individuals who do not work on-site at an apartment community, but are instrumental to their success such as HR, Accounting, Administrative, etc.

Judging Process: Awards Packet Submission

Best Management Company Executive

Individuals who do not work on-site and serve in a leadership role with the management company. These roles are above a Regional Manager.

Judging Process: Awards Packet Submission

APARTMENT COMMUNITY CATEGORIES

Best Clubhouse/Leasing Office

Judging Process: Awards Packet Submission, Secret Shop

Best Social Media Presence

Best use of social media platforms to attract new prospects and engage with current residents.

Judging Process: Awards Packet Submission, Secret Shop

Best Community

Judging Process: Awards Packet Submission, Secret Shop

Best Senior Community

Judging Process: Awards Packet Submission, Secret Shop

APARTMENT TEAM CATEGORIES

Best Maintenance Service Team

Judging Process: Awards Packet Submission

Best Community Office Team

Judging Process: Awards Packet Submission

Best Management Company

Judging Process: Awards Packet Submission

